

**NON-TEACHING ADJUNCT**  
**PAYROLL SCHEDULE**  
**Summer & Fall 2009**

**Reminder:** It is very important that you follow this calendar closely to ensure your time sheet is processed on time. Late time sheets may result in a delay in receiving payment for that particular period.

| <b><u>PAY PERIOD DATES</u></b> | <b><u>TIME SHEETS DUE IN<br/>HUMAN RESOURCES</u></b> | <b><u>PAY DATE</u></b> |
|--------------------------------|--|------------------------|
| 05/28/09 - 06/10/09            | <b>06/11/09</b>                                      | 07/02/09               |
| 06/11/09 - 06/24/09            | <b>06/25/09</b>                                      | 07/16/09               |
| 06/25/09 - 07/08/09            | <b>07/09/09</b>                                      | 07/30/09               |
| 07/09/09 - 07/22/09            | <b>07/23/09</b>                                      | 08/13/09               |
| 07/23/09 - 08/05/09            | <b>08/06/09</b>                                      | 08/27/09               |
| 08/06/09 - 08/19/09            | <b>08/20/09</b>                                      | 09/10/09               |
| 08/20/09 - 09/02/09            | <b>09/03/09</b>                                      | 09/24/09               |
| 09/03/09 - 09/16/09            | <b>09/17/09</b>                                      | 10/08/09               |
| 09/17/09 - 09/30/09            | <b>10/01/09</b>                                      | 10/22/09               |
| 10/01/09 - 10/14/09            | <b>10/15/09</b>                                      | 11/05/09               |
| 10/15/09 - 10/28/09            | <b>10/29/09</b>                                      | 11/19/09               |
| 10/29/09 - 11/11/09            | <b>11/12/09</b>                                      | 12/03/09               |
| 11/12/09 - 11/25/09            | <b>11/26/09</b>                                      | 12/17/09               |
| 11/26/09 - 12/09/09            | <b>12/10/09</b>                                      | 12/31/09               |